



**“PRIMARY” ASSISTANT COSTUME DESIGNER WORK QUESTIONNAIRE**

Please review the questions below and specify the responsibilities for each job duty.

The completed questionnaire, along with the required proof of work documents (such as pay stubs and MPI records), must be included and attached as part of the award submission entry or emailed to [awards@cdgia.com](mailto:awards@cdgia.com).

**ACD Name:** \_\_\_\_\_ **Project CD's Name:** \_\_\_\_\_

**Project Title:** \_\_\_\_\_ **Category:** \_\_\_\_\_

| <b>RESPONSIBILITY</b>  | <b>EXPLANATION</b><br>(date range, if needed, e.g. two entrants shared the responsibility) | <b>Entrant's % of responsibility</b> |
|--|--|--------------------------------------|
| Pre Production Dates Worked  |  |                                      |
| Production Dates Worked  |  |                                      |
| Wrap Dates Worked  |  |                                      |
| Assisted in determining costume looks through meeting(s) with the producer, director, production designer, and costume designer.                 |  |                                      |
| Coordinated with other production departments to align overlapping design elements and needs (e.g., hair, make-up, stunts, ADs, set decoration). |  |                                      |
| Supported and executed the costume designer's creative vision.   |  |                                      |
| Conducted research and helped organize and create presentations and mood boards.   |  |                                      |
| Sourced and shopped for fabric, trim, and clothing; pulled rental costumes or supervised others in these tasks.                                  |  |                                      |
| Collaborated with the costume supervisor and designer to determine the best options for acquiring costumes (purchase, rental, or made-to-order). |  |                                      |

If you have any questions, please email CDG Awards at [awards@cdgia.com](mailto:awards@cdgia.com).